

## **Job Posting: Council Representative**

The New York City District Council of Carpenters invites all Journey level members to apply for the position of Council Representative. Applicants will be required to travel, including occasional overnight business trips, and will work flexible and irregular hours and some weekends. Council Representatives are paid on a salaried basis and are exempt, at-will employees.

The New York City and Vicinity District Council of Carpenters is an equal opportunity employer; women and persons of color are strongly urged to apply.

\*NOTE the New York City and Vicinity District Council of Carpenters is a labor organization governed by federal law. All candidates for employment must comply with the rules and regulations as stated in the Labor Management Reporting and Disclosure Act of 1959 (29 U.S.C. 504) Section 504, including execution of an affidavit or declaration that they have no disqualifications under that law. In addition, all candidates must execute an affidavit or declaration in accordance with the Consent Decree in the US District Court for the Southern District of New York that they are not barred from employment with the District Council because of membership in or association with an organized criminal group. Further, to successfully complete the process, candidates must be willing to undergo a comprehensive background check, a drug test, a reading comprehension test, UBC interpersonal exercise, a UBC 3-day evaluation class, and attend an interview at the District Council.

To be considered:

- Candidates must have been initiated into the New York City District Council on or before **March 24, 2018**.
- Candidates must be journeyperson working in the trade and meet all required qualifications stipulated in the Constitution of the United Brotherhood of Carpenters and Joiners of America, Section 31(d).
- Candidates must be in good standing in a New York City District Council local continuously since **April 7, 2022** and remain in good standing.
- Candidates must possess good communication skills, a strong work ethic, a team player mentality, and commitment to the principles and goals of the Union.
- Familiarity with Area Standards campaigns is a plus.
- Candidates should possess strong communication abilities with both members and non-Union workers.
- Bilingual (Spanish) is strongly preferred.

### **Council Representatives' responsibilities vary based on the assigned department, and include:**

1. Ensuring that members and contractors are in full compliance with the applicable Collective Bargaining Agreement.
2. Visiting job sites regularly, representing the District Council, evaluating job sites and the work being conducted, and ensuring that the Collective Bargaining Agreement and all relevant federal and local laws are being followed.
3. Receiving and responding to job site complaints, Collective Bargaining Agreement issues, and grievances.
4. Providing member services, both in person and over the phone.
5. Reviewing of Shop Steward Reports, ensuring the manning provision is correct and that the hours are properly recorded.
6. Attending daily briefings in the morning and debriefings in the afternoon to report on daily activity.
7. Conducting informational handbilling and leafleting campaigns at selected locations.
8. Visiting job sites regularly to identify sub-contractors and speaking with non-union carpenters for the purpose of documenting all information essential to conducting and supporting Area Standards campaigns.
9. Conducting and supporting Area Standards campaigns.
10. Assisting in the filing of Unfair Labor Practice charges through the NLRB or other labor relations agencies where appropriate.
11. Attending public hearings in support or in opposition of construction projects, depending on how they will affect our membership.
12. Other duties as assigned by the District Council leadership.

**Salary for this position is \$114,504 and benefits include coverage under the NYC & Vicinity District Council of Carpenters Employee Benefit Plans.**

Interested candidates should send their **resumes** to Rebecca Seidner, Human Resources Director at [recruiting@nycdistrictcouncil.org](mailto:recruiting@nycdistrictcouncil.org) or drop them off at the 9<sup>th</sup> floor desk in the reception area at 395 Hudson Street. ***Mailed and/or faxed resumes will not be considered. Resumes must be received by April 7, 2023, at 5pm.***